



Ukraine

Asset Transfer-in/Transfer-out Form

HQ-REF No: _____
(To be filled by ASD)

Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar-coded label)	Business Unit (currently in ATLAS)	Description (Item name/model/manufacturer)	Serial Number (Not applicable for furniture)	Year of Purchase	Purchase Value, USD	Net Book Value
000000001817	000000001817	UKR10	A Notebook computers	CXMDK32	2015	2188.86	2,038.36

COA of receiving unit

BU	Op.Unit	Fund	Dept	Project ID	Activity ID	PC BU	Impl. Agent	Donor	Share,%
UKR10	UKR	32045	58208	00104483	1	Ukr10	001981	00141	100

To be Completed by Operating Unit	
Transfer Out Unit	Transfer In Unit
Transfer From: 00092610	Transfer To: 00104483
Operating Unit: UKR	Operating Unit: UKR
Operating Unit ID: UKR10	Operating Unit ID: UKR10
Physical Transfer Out Date: 30.12.2016	Physical Transfer In Date: 30.12.2016

Signatures	
Transfer Out Unit	Transfer In Unit
Signature of Asset Focal Point: <u>[Signature]</u>	Signature of Asset Focal Point: <u>[Signature]</u>
Name: <u>Olena Karelina</u>	Name: <u>Olena Karelina</u>
Contact Number: <u>0503305979</u>	Contact Number: <u>0503305979</u>
Signature of Manager of Operating Unit: <u>[Signature]</u>	Signature of Manager of Operating Unit: <u>[Signature]</u>
Name: <u>Mustafa Said Ametov</u>	Name: <u>Mustafa Said Ametov</u>
Contact Number: <u>050 317 84 73</u>	Contact Number: <u>050 317 84 73</u>

Remarks:

The vehicle is being transferred to COA of the project operating in the Eastern Conflict Area, Kramatorsk. **Transfer should be done WITH RESOURCES.****

**** Transfer with resource means that the remaining NBV of the asset transferred will be reimbursed by the "Receiving COAs" to the "Transferring COAs", in the form of budget / KK reallocation through GLJE (take budget from receiving unit, give it to the transferring unit).**